

HIPAA/PRIVACY STATEMENT

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW CAREFULLY.

UNDERSTANDING YOUR HEALTH RECORD AND INFORMATION

Each time you visit a hospital, physician, dentist or any other health care provider, a record of your visit is made. Typically, this record contains your symptoms, assessment and test results. Further, it contains a diagnosis, treatment and a plan of care for treatment. This information is often referred to as your health or medical record, serves as a basis for planning your care and treatment and serves as a means of communication among the many health professionals who contribute to your care. This statement is to help you understand what is in your record and how your health information is used which can help you make more informed decisions when authorizing disclosure to others.

YOUR HEALTH INFORMATION RIGHTS

Unless otherwise required by law, your health record is the physical property of the healthcare practitioner or facility that compiled it. However, you have the certain rights with respect to the information such as listed below:

- Receive a copy of this Notice of Privacy Practice from me upon enrollment or upon request.
- Request restrictions on my uses and disclosure of your protected health information for treatment, payment and health care operations. However, by law there are some restrictions.
- Request to receive communication of protected health information in confidence.
- Inspect and obtain a copy of the protected health information contained in your medical and billing records and in any other Practice records used by me to make decision about you. A reasonable copying charge may apply.
- Request an amendment to your protected health information. Requests can only be done on records created by me which are part of your medical and billing records. In any event, any agreed upon amendment will be included as an addition to, and not a replacement of, already existing records.

Receive an accounting of disclosures of protected health information made by us to individuals or entities other than to you, except for disclosures:

- To persons involved in your care or for other notification purposes as provided by law;
- To correctional institutions or law enforcement officials as provided by law;
- For national security or intelligence purposes;
- That occurred prior to the date of compliance with privacy standards (April 14, 2003);
- Incidental to other permissible uses or disclosures;
- That are part of a limited data set (does not contain protected health information that directly identifies individuals);
- Made to a patient or their personal representatives;
- For which a written authorization form from the patient has been received

Revoke your authorization to use or disclose health information except to the extent that I have already taken action in reliance on your authorization, or if the authorization was obtained as a condition of obtaining insurance coverage and other applicable law provides the insurer that obtained the authorization with the right to contest a claim under the policy.

My lactation consultation responsibilities

I am required to maintain the privacy of your health information. In addition, I am required to provide you with a notice of my legal duties and privacy practices with respect to information I collect and maintain about you. I must abide by the terms of this notice. I reserve the right to change my practices and make the new provisions effective for all the protected health information I obtain in accordance to law. In case of change any information or revisions new privacy statements will be mailed to the address you have provided. If I maintain a web site that provides information about my patient/customer services or benefits, new notice will be posted on that web site. Your health information will not be used or disclosed without your written authorization, except as described in this notice.

For more information or to report a problem

Please consult US Department of Health and Human Services